

**Common Council
Regular Meeting**

Tuesday, November 12, 2019, 6:30 p.m.
City Hall, 31 S. Madison Street, Evansville, WI

MINUTES

1. **Call to order.** The meeting was called to order by Mayor Bill Hurlley at 6:30 p.m.
2. **Roll Call.** Members present: Mayor Bill Hurlley, Alderpersons Jim Brooks, Rick Cole, Larry Dobbs, Dianne Duggan, Ben Ladick, Joy Morrison, Jon Senn, and Erika Stuart. Others present: City Administrator/Finance Director Ian Rigg, City Clerk/Treasurer Judy Walton, Community Development Director Jason Sergeant, Attorney Mike Faust, Kelly Gildner – Evansville Review, Tom Paque – WPPI, and Noah Hurley.
3. **Approval of Agenda.** Brooks made a motion, seconded by Cole to strike Item 7F3 and approve the agenda. Motion approved 8-0.
4. **Approval of Minutes.** Brooks made a motion, seconded by Cole to waive the reading of the minutes of October 15th, 2019 and approve as presented. Motion approved 8-0.
5. **Civility reminder.** Recognition of the commitment to civility and decorum at Council meetings.
6. **Citizen appearances**
 - A. Tom Paque, WPPI Senior Vice President – Services & Business Strategy, presented some quick facts about WPPI Energy. WPPI Energy, our wholesale provider of electricity and power related services, is member-owned and member-governed with 51 member utilities in 3 states and an annual budget of \$432 million in 2019. He presented information on member’s diverse resource portfolio, average power costs to members and energy power supply carbon dioxide emissions. There is a new 100 megawatt solar facility coming in 2021. He spoke of utilities of the future and the risks and responsibilities that go with that; recent developments in services; and advocacy by members and elected and appointed officials.

Dobbs commented that Jim Brooks keeps the Council very informed on WPPI information and Ladick stated Corey Neeley does a great job also.

Brooks stated that December 10th is the Customer First Coalition event.
 - B. Public Hearing on the 2020 Operational Budget.
 - 1) Rigg reported the tax rate continues to stay below the \$8.00 mark, a goal since the increase for the library in 2018. He presented an overview of the changes since the October meeting.
 - 2) Hurlley opened the public hearing at 7:10 p.m. There were no citizen comments and he closed the public hearing at 7:11 p.m.
 - 3) Brooks told Rigg he did a good job keeping the tax rate under \$8.00, with only \$114 unused. He would like to see a review of salaries for Alders and Mayor. He asked about the Judge’s wage and Rigg stated he would receive the same increase as everyone else.

Dobbs commented that Rigg did a great job on the budget presentation.
Hurlley added that the Finance Committee worked hard on the budget.
 - 4) Brooks made a motion, seconded by Dobbs to adopt Ordinance 2019-10, 2020 Operational and Capital Budget. Motion approved 8-0 on a roll call vote.
7. **Reports of Committees**

A. Library Board Report. Rigg read a report prepared by Library Director Megan Klockner as follows: Continuing to work on our donor recognition signs. We are currently proofreading the renderings. FEH Design came in for their 1 year walk through of the addition. They noted a few items for Vogel Brother to take care of that are still under warranty. Circulation is up 6.39% from the same period in 2018 (January-September). Computer use is up 42.23% from the same period in 2018 (January-September).

B. Youth Center Advisory Board Report. Brooks reported things are going well at the Youth Center. They are meeting again with the school board as a work group. They discussed 14 alternative locations that were then narrowed down to 6. Their next meeting is Monday at 6:00 p.m. at Creekside Place.

C. Plan Commission Report

- 1) Cole made a motion, seconded by Stuart to approve the certified survey map to divide parcel 6-27-533.510 (Tax ID 22204701510) into a Two-family twin lot located at 522/524 Stonewood Court, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances, with the conditions:
 - (1) Applicant submits land division application to merge outlots along Prairie View Drive with adjacent parcels.
 - (2) Final CSM and joint cross access easement agreement is recorded with Rock County Register of Deeds.

Sergeant stated this land division, and the following, are permissible and were expected. There was discussion about mailbox locations but that has been resolved. Plan Commission recommends approval.

Motion approved 8-0.

- 2) Cole made a motion, seconded by Stuart to approve the certified survey map to divide parcel 6-27-533.513 (Tax ID 22204701513) into a Two-family twin lot located at 546/548 Stonewood Court, finding that the application is in the public interest and meets the objectives contained within Section 110-102(g) of city ordinances, with the conditions:
 - (1) Applicant submits land division application to merge outlots along Prairie View Drive with adjacent parcels.
 - (2) Final CSM and joint cross access easement agreement is recorded with Rock County Register of Deeds.

Motion approved 8-0.

D. Finance and Labor Relations Committee Report

- 1) Cole made a motion, seconded by Duggan to accept the City bills as presented in the amount of \$1,338,449.18. Motion approved 8-0 on a roll call vote.
- 2) Rigg stated the presentation of the 2020 Employee Manual did not make it into the packet. He spoke about the larger proposed changes and will be distributing a copy to Council.

E. Public Safety Committee Report. Duggan reported the number of EVPD calls went down but EMS calls continue to go up; Halloween went well; they approved operator license applications, and the new ambulance has been delivered. This month they will be looking at the list of applicants for Police Chief and have interviews on the 21st.

In response to a question from Stuart, Rigg stated that he, Hurtley, Brooks and Duggan would be on the interview panel. The Police Commission asked that it be handled this way and then they would receive a finalist for their approval.

F. Municipal Services Report. Brooks reported Commitment To Community funds have been donated to the Care Closet, Victims Fund at EVPD, CEED, and WE3 in the past and he is looking for places in the community to spend the remaining \$500.

- 1) Brooks gave a background of the sewer credits which are given for new lawns, pool fills, unintentional water use, etc. The credit is not given for second pool fills or for someone with a weedy lawn to reestablish their lawn. The Committee wanted to know what Council's thoughts were regarding the credits and when they should be given or if they should be given at all.

Sergeant suggested credits be given for establishing a lawn as long as it's done within 1 year of occupancy however, he would eliminate pools.

- 2) Brooks made a motion, seconded by Stuart to approve MSDS service contract.

Brooks stated this is for online management of material safety data sheets as required by Federal Law for the entire city.

Cole added that all of this information is free online.

Rigg stated there are a number of other benefits that go along with this service.

Discussion followed about whether it was cost effective to have city staff keep these sheets up to date or not.

Brooks and Stuart withdrew their motions.

~~3) Motion to approve turbine maintenance agreement~~

G. Economic Development Committee Report. No report.

H. Parks and Recreation Board Report. Morrison reported they approved a request for use of Lake Leota by the Boys Scouts in January 2020 for Fish-A-Rama; they discussed the park concession stand use; there were 13 oaks trees planted; they received an update on the soil boring; discussed the 2020 budget and future long range planning; and they need to have an adopt a park discussion.

I. Historic Preservation Commission Report. Morrison reported they had an application for 18 W Main to repair and reconstruct exterior stairs that passed; they discussed the duck house; there was 1 staff issued certificate of appropriateness at 26 W Liberty Street for shingles.

J. Fire District Report. Brooks reported they had a short meeting. They will be setting fees for 2020 in December and may present a resolution for ambulance assist calls.

K. Police Commission Report. No report.

L. Energy Independence Team Report. Brooks reported they had a presentation from Rigg with information from his New Zealand trip and they talked about Evansville's carbon footprint and how to get to zero in the future. First they need to figure out where we are at with our carbon footprint of buildings and fleet.

M. Board of Appeals Report. No report.

8. Unfinished Business

- A. Brooks presented the second reading and made a motion, seconded by Senn to approve Ordinance 2019-09, Amending Chapter 122 – Traffic and Vehicles. Motion approved 8-0.
- B. Brooks presented the second reading and made a motion, seconded by Cole to approve Ordinance 2019-08, Rezoning Parcel 6-27-316.165 from Residential District One (R-1) to Residential District Two (R-2) Zoning, finding that the public benefits of the proposed rezoning outweigh any and all potential adverse impacts of the proposed rezoning, as identified in Section 130-174(3)a-c of City ordinance. Motion approved 8-0.

9. Communications and Recommendations of the Administrator.

Rigg reported him and our exchange went to the ICMA Conference in Nashville where there was a lot of positive takeaways, met a lot of interesting people, and discussed community engagement and engaging the community through public art. He has been working on the personnel manual and getting back to a normal schedule.

Brooks added that BASE is presenting the winners from “Not Everyone Is Doing It” at Emma’s Table at 5:30 Friday night. The art was created by high school students.

- A. Brooks made a motion, seconded by Stuart to approve contract for services with Aramark. Motion approved 8-0 on a roll call vote.
- B. Rigg stated we signed the engagement letter with Johnson Block & Company, Inc. for the financial audit of the year ending December 31, 2019. We have done this the last couple of years.

10. Communications and Recommendations of the Mayor.

Hurtley reported on upcoming agenda items regarding Chapter 2 of the Municipal Code for raises for Alderpersons, proposing changing the Common Council meeting time from 6:30 p.m. to 6:00 p.m., and changing the Plan Commission meeting date to the 1st Tuesday of the month.

There is no leaf vacuum for this year and we have no stacker. We will be getting a temporary machine but then leaves would need to be put into the street.

He is providing lunch on December 11th from 11:00 a.m. – 1:00 p.m. at Creekside Place.

11. New Business. None.

12. Introduction of New Ordinances. None

13. Meeting Reminders

- A. Regular Council meeting: December 10, 2019 6:30 p.m., City Hall

14. Closed Session.

Brooks made a motion, seconded by Cole that Common Council convenes in closed session pursuant to section 19.85 (1) (e) of the Wisconsin statutes to discuss and deliberate pending union negotiations, where discussion in open session would negatively impact the city's competitive or bargaining position. Upon completion, Common Council will not reconvene in open session. Motion approved 8-0 on a roll call vote at 8:10 p.m.

The City Clerk/Treasurer left the meeting at this time.

There was no action taken in closed session and the meeting ended at 8:40 p.m.

Judy Walton, City Clerk/Treasurer